



# HEATHER CARREIRO

EDUCATOR, INNOVATOR (SHE/HER)



*My website*

Detailed CV



@expatheather



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## MY GOAL AS A LEADER

To create impact by

- Leading and **building capacity** in others
- Building **sustainable systems** & practices
- Solving challenging, **complex problems**
- Constructing **transformative experiences**
- Forging **creative ideas** into existence

in order to accomplish more together,  
and build a SUSTAINABLE and JUST future.

## EDUCATION

### Master of Business Administration

2019 - Feb 2022 | GPA 3.93

Isenberg School of Management, UMass Amherst

### Principal Certification Program (K-12)

2013 - 2014 | GPA 4.0

Schreiner University, Texas

### Master of Arts in English

2009 - 2012 | GPA 3.97

Bridgewater State University, Thesis Title:

*Engaging Post-9/11 America Through South Asian Literature and Film*

### Bachelor of Arts in Linguistics & Middle Eastern Studies

2001 - 2006 | GPA 3.89

University of Massachusetts at Amherst



## EXPERIENCE

### Applied Learning Coordinator (PK-12) CIS Accreditation Coordinator

July 2019 - Current | Korea International School

As Applied Learning Coordinator, I equip faculty, inspire students, and create progressive, student-centered learning experiences. This work is founded on a commitment to social justice, value of diversity, concern for the environment, and belief that people can bring about change. KIS is a PK-12 school with 1300+ students between two campuses, one urban and one suburban.

#### Accomplishments:

- Designed and built up spaces for applied learning
- Created elementary Junior Ranger stewards program
- Led annual overnight trips for 900+ students
- Organized leadership retreat for strategic planning
- Overhauled trip risk management policy & practice



### Secondary English Language Arts Teacher

July 2017 - June 2019 | Singapore International School Mumbai

I took a two-year hiatus from school leadership in order to live and travel in India. I taught grades 7, 8, and 9 English Language Arts. I implemented reading growth plans, diversified curriculum to include varied cultural narratives, and led staff workshops on growth mindset.



Project Management  
Professional (PMP®)

Since October 2021

Project Management  
Institute



Global Citizenship  
Task Force Leader

Participant & School Lead

Council of International  
Schools



Adjunct: Narratives of  
Culture, Gender &  
Literary Studies

2012 - 2017

Syracuse University  
Project Advance

## PROFESSIONAL DEVELOPMENT

LinkedIn Learning & PMI

### **Diversity, Inclusion, & Belonging**

Feb 2022 | 20 hours

Lean Enterprise Institute

### **Intro to Lean Thinking & Practice**

Fall 2019 | 30 hours

The University of Kent

### **How to Fundraise for Non-Profits**

Feb 2022 | 12 hours

LinkedIn Learning, PMI & NASBA

### **Communicating in Times of Change**

March 2022 | 8.5 hours

## PROFESSIONAL INTERESTS

Diversity, Equity, Inclusion & Justice

Environmental Sustainability

Lean & Agile Mangement

Outdoor & Nature-Based Education

Student Empowerment for Social Impact

*Well-being  
Focused*

Positive Education  
Trained

2015, 2017, 2021

Institute of Positive  
Education

*Agile  
Leader*

Certified Agile  
Classrooms Educator

Since 2015

Agile Classrooms

*Strategic  
Analyst*

Professional Business  
Analyst (PMI-PBA®)

Qualified exam candidate

Project Management  
Institute

## EDUCATIONAL LICENSES

English Language Arts 5-8, MA, USA

English Language Arts 8-12, MA, USA

Superintendent, All Levels, MA, USA

## EXPERIENCE

### **Deputy Head of School (6-12)**

July 2015 - June 2017| ISHCMC - American Academy

### **Curriculum Coordinator**

July 2014 - June 2017| ISHCMC - American Academy

As Deputy Head, I was the school's logistics & operations coordinator, ensuring systems and policies were in place to effectively run the school. As a member of the senior leadership team, I headed up recruitment, accreditation, faculty induction, strategic professional development planning, and all oversight of teaching & learning.

#### **Additional roles:**

Created annual academic symposium for Gr 11 & 12  
Developed & led trips including Hang En Cave trek  
Built student intern program across functional areas

### **English Department Head**

July 2012 - June 2014 | ISHCMC - American Academy

Our department created a new standards-based curriculum to represent diverse voices. I helped lead the initiative of EAL for all as an integrated program across subjects, to provide equitable language support.

#### **Additional roles:**

Dual-enrollment coordinator w/ Syracuse University  
MAP testing coordinator & data analysis trainer  
Monthly magazine faculty advisor / editor

## NON-PROFIT EXPERIENCE / EQUITY WORK

### **Faculty Advisor & Teacher Trainer (NGO)**

June 2006 - June 2009 | Ali Institute of Education, Pakistan

I taught BA-level courses for teacher trainees and developed curriculum for an MA TESOL program. Ali Institute focuses on high-quality, equitable access to PBL training for urban and rural teachers.

#### **Additional roles:**

In-service language development & pedagogy workshop leader  
Mentor for MA student research projects at local women's university

## PROFESSIONAL AFFILIATIONS

### **Accreditation Evaluation Team Leader / Team Member**

Council of International Schools | Since 2016

### **Facilities Management Fellow**

ISS & APPA | Since 2021

### **Conference Presenter & Session Host**

21st Century Learning Hong Kong | Since 2021

### **Founding Member & Contributing Writer**

International Schools Network | Since 2021

*Culture  
Builder*

*Curriculum  
Leader*

*Innovative  
Educator*